Quick Guide

How to Reserve a Book on the Genazzano Library Catalogue

Method 1

1. Click cursor into Library Catalogue

2. Press enter

3. You can sign into My Library using your Student ID number and your password that you have set and reserve items

4. Remember to log out of My Library when finished
Method 2

1. Enter name of the book you are looking for in the search field, click on title link

2. Click Reserve Button
3. Sign In using your Student ID and Password

4. Make sure you set pick up point to your Library

5. Sign out of My Library when finished.